

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Tuesday, June 18, 2019  
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, June 18, 2019, at the Municipal Building at 2412 Baltimore Pike, Hanover, PA 17331. Chairman Hartlaub called the Meeting to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Ryneerson and Staaf. Also present were, the Township Manager Marc Woerner, Township Solicitor Walter Tilley, III, Township Engineer Chris Toms and Township Secretary Miriam Clapper. Supervisor Blettner was not present. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub announced that there was an executive session held before the meeting regarding personnel issues.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no reply.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting of June 6, 2019, seconded by Supervisor Ryneerson. **Motion carried.**

APPROVAL OF DISBURSEMENTS: Supervisor Ryneerson made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Staaf. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Township received a thank you note from PSATS for its grassroots involvement including fulfilled PSATS resolutions.

REC. BOARD REPORT: Kelli Reed representative for the West Manheim Township Park & Recreation was not present (copy on file).

Supervisor Ryneerson made a motion to accept the Recreation Board Report, seconded by Supervisor Ault. **Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

Supervisor Ryneerson made a motion to accept the Solicitor's Report as submitted, seconded by Supervisor Ault. **Motion carried.**

ENGINEER REPORT: Township Engineer Christopher Toms, C. S. Davidson, had nothing new to add to his submitted report (copy on file). Chris Toms pointed out on his report under Bridge & Roads Projects the small

span bridge on Impounding Dam Road. He recommended having C.S. Davidson's bridge inspector inspect the bridge to see if there are any issues that might need to be addressed.

Township Engineer Chris Toms then proceeded to inform the Board members that C.S. Davidson held the bid openings for the 2019 roadway improvements on June 13, 2019. Kinsley Construction, Inc was the lowest bidder at \$166,809.00. He reminded the Board that the bid does not include the cost of the materials; the materials will come from the approved group bids, which based on C.S. Davidson's quantities, should cost approximately \$214,000.00. Chris then touched on the grants for low volume roads and dirt and gravel roads for both Frogtown and Warner Roads. He should know by July 1, 2019, if the grants were approved for the Township. He then asked the Board of Supervisors to award the base bid to Knisley Construction in the amount of \$166,809.00. The base bid includes Musselman and Grand Valley Road. He then informed the Board members that at the July meeting if the grant application is approved at the same time the Board executes the contract, C.S. Davidson would amend the application with a change order to include the alternate projects.

Supervisor Ault made a motion to award the base bid to Knisley Construction in the amount of \$166,809.00 (One Hundred Sixty-Six Thousand, Eight Hundred and Nine Dollars), seconded Supervisor Rynearson. **Motion carried.**

A. Motion to release bonding for the South Hanover YMCA

Township Manager Marc Woerner asked Township Engineer Chris Toms if he needed a motion to release the bond for the YMCA. Township Engineer Chris Toms explained that the Township has 45 days to act on the request and since there will be only one meeting in July, he recommended denying the request at this time by motion. He then pointed out the reasons he felt the Board should deny the request. First, the YMCA has not submitted an executed agreement regarding the ownership and maintenance of the new culvert and inlet on Beck Mill Road. Second, he explained the YMCA has not addressed the drainage issues at the Boyce property. Chris Toms informed the Board that after the first winter it was discovered that additional water was coming across the Boyce property driveway, coming down the driveway on to Beck Mill Road causing icing problems. He then explained that C.S. Davidson and the YMCA came to an agreement for a possible solution and the YMCA contacted the property owner(s). Chris then informed the Board that the YMCA has not heard from the property owner(s) and nothing has been done to correct the problem. He explained that the icing problem must be addressed.

Supervisor Ault made a motion to deny the request from the South Hanover YMCA to release the bonding until the YMCA executes the agreement regarding the ownership and maintenance of the culvert and inlet on Beck Mill Road and until the YMCA corrects the problem that is causing additional water coming cross and down the driveway located on the Boyce property that is causing icing problems on Beck Mill Road, seconded by Supervisor Rynearson. **Motion carried.**

REPORTS:

- A. Monthly Budget Review – Treasurer’s Report - May 2019
- B. Chief of Police, Monthly Activity Report – May 2019
- C. Public Works Report – May 2019
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – May 2019
- E. EMA Report – April 2019
- F. Utilities Supervisor’s Report – May 2019
- G. SEO Report – May 2019

Supervisor Ault made a motion to accept the Reports A through G, as submitted, seconded by Supervisor Rynearson. **Motion carried.**

MANAGER REPORT: Township Manager Marc Woerner had nothing new to add to his submitted report (copy on file) but pointed out that the wireless ordinance on the agenda to authorize advertisement will need to go to the York County and the West Manheim Township Planning Commissions for review. So, a motion will be needed to send it to both planning commissions. He also asked for a motion to send the previously discussed fire department personnel to PSATS training since the Township is covering the cost of \$280.

Supervisor Staaf made a motion to cover the cost of \$280 to send four members of the Pleasant Hill Volunteer Fire Department to training at PSATS, seconded by Supervisor Rynearson. **Motion carried.**

OLD BUSINESS:

NEW BUSINESS:

- A. Request for Additional Fire Police Coverage for Pleasant Hill Firemen’s Carnival 7/22-7/24/2019

Supervisor Rynearson made a motion to grant the request for additional fire police coverage for Pleasant Hill Firemen’s Carnival 7/22-7/24/2019, seconded by Supervisor Ault. **Motion carried.**

B. Motion to advertise an ordinance of the Township of West Manheim, York County, Pennsylvania; providing for the Amendment of Chapter 270 of the West Manheim Township Code; providing for purposes related to the adoption of the Amendments; providing for definitions; establishing certain general and specific standards relating to the location, placement, construction and maintenance of tower-based wireless communications facilities and non-tower wireless communication facilities; providing further for the regulation of such facilities within the public rights-of-way; providing for the enforcement of said regulations; and providing for an effective date.

Supervisor Staaf made a motion to send the wireless ordinance to the West Manheim Township Planning Commission and the York County Planning Commission for review, seconded by Supervisor Rynearson. **Motion carried.**

At this point in the meeting Chairman Hartlaub informed those present in the audience that the new Chief of Police was due a salary increase of four percent.

Supervisor Rynearson made a motion to approve a four percent salary increase for the Chief of Police, seconded by Supervisor Staaf. **Motion carried.**

SUBDIVISIONS PLAN:

A. ALL TO BE TABLED:

- Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/17/2019
- The Warner Farm, 15-lot Preliminary, review time expires 07/17/2019
- Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review expires 07/17/2019
- Prinland Heights, 100 Lot Preliminary Plan review time expires 12/20/2019
- Belmont Ridge Phase 3 and Phases 4, 224 Lot Preliminary Plan review time expires 12/20/2019

Supervisor Staaf made a motion to table to the date that is indicated Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/17/2019; The Warner Farm, 15-lot Preliminary, review time expires 07/17/2019; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review expires 07/17/2019; Prinland Heights, 100 Lot Preliminary Plan review time expires 12/20/2019; Belmont Ridge Phase 3 and Phases 4, 224 Lot Preliminary Plan review time expires 12/20/2019, seconded by Supervisor Ault. **Motion carried.**

SUPERVISOR AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

18. Next Scheduled Meetings: Supervisors Work Session – Thursday, July 4, 2019 (NO MEETING SCHEDULED DUE TO HOLIDAY). Supervisors Regular Meeting - Tuesday, July 16, 2019 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

19. ADJOURNMENT: Chairman Hartlaub adjourned the meeting at 7:30 p.m.

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Miriam E. Clapper, Secretary

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Chairman